

**MINUTES
BOARD OF COMMISSIONERS**

The City of Jesup Board of Commissioners held a Special Called meeting Tuesday, July 16, 2019, at 5:00 p.m., in the Council Chamber. Mayor David Earl Keith called the meeting to order. Roll call was as follows:

Mayor, David Earl Keith	Present
Commissioner, Shirlene Armstrong	Present
Commissioner, Don A. Darden	Absent
Commissioner, Nick Harris	Present
Commissioner, Bill Harvey	Present
Commissioner, Ray House	Absent
Commissioner, Stanley Todd	Present
City Attorney, Mike Conner	Present
City Manager, Mike Deal	Present
Police Chief, Mike Lane	Present

The Lord's Prayer was led by City Attorney Conner.

The Pledge of Allegiance was led by Police Chief Lane.

Police Chief Lane informed Council that Engineering & Equipment Co., previously awarded the bid on (24) PTAC Units, didn't meet the specs. He recommended Council award bid to the next low bidder, Tank's Maintenance, in the amount of \$19,560.

Commissioner Armstrong asked Police Chief Lane was he sure this bid meets all the specs. He said he thought the first bid did until after talking with salesman on the phone.

Mayor Keith asked City Attorney Conner did the City have any policy against a vendor being awarded a bid and later withdrawing it. City Attorney Conner stated the City could either require a bid bond during the bid process or sue company for difference between their bid and next higher bid amount along with lawyer fees.

Commissioner Harvey made motion seconded by Commissioner Todd to award bid on (24) PTAC Units to Tank's Maintenance in the amount of \$19,560.

All Council present voted yes.

Bids were as follows:

Engineering & Equipment Co.	\$17,256.00
Tank's Maintenance	\$19,560.00
Winsupply	\$19,843.50

City Attorney Conner recommended Council approve a resolution that would give the City authority to request vendor sales tax information from Georgia Department of Revenue one time per year.

Commissioner Harvey made motion seconded by Commissioner Harris to approve a resolution that gives the City authority to request vendor sales tax information from Georgia Department of Revenue one time per year.

All Council present voted yes.

City Attorney Conner recommended Council approve a Small Cell Tower Ordinance to regulate wireless facilities and antennas. This would require companies to contact City Manager Deal to request a permit before installing anything on City right-of-way.

Commissioner Todd made motion seconded by Commissioner Armstrong to approve the 1st reading of a Small Cell Tower Ordinance to regulate wireless facilities and antennas.

All Council present voted yes.

City Attorney Conner explained he amended the City's current Wireless Facilities Ordinance to include only wireless companies that are not on City right-of-way such as on a water tower.

Commissioner Armstrong made motion seconded by Commissioner Harvey to approve the 1st reading of an Ordinance to amend the City's current Wireless Facilities Ordinance.

All Council present voted yes.

City Clerk/Treasurer Rose Jackson reviewed the June 2019 Financial Statement. She summed up report by noting all Department Heads were under their budgets for the year. Also, bank interest revenue increased by \$127,000 over last year due to her negotiating with banks for a much higher interest rate.

Commissioner Harris inquired about the total revenue versus expenses for the year. City Clerk/Treasurer Jackson stated total expenses (\$15,283,984.66) exceeded revenue (\$14,504,923.89) by \$779,060.77.

City Manager Deal stated he talked with Joe Hopkins about gifting his property adjacent to Cracker Williams Park to the City of Jesup. Mr. Hopkins said he was fine with request, but would have to contact the rest of about 12 heirs to the property.

Commissioner Armstrong inquired about the status of getting new street signs. City Manager Deal stated some new signs have been installed, and more signs need to be ordered.

Commissioner Todd stated he has received complaints about several garbage cans running over on the lot across from Dairy Queen on West Orange Street. City Manager Deal stated the City has been maintaining that lot, and will empty garbage cans.

Commissioner Todd reported grass on Old Screven Road, between Third and Fourth Streets, needs to be cut back.

Commissioner Harvey updated Council on work being done at the Cracker Williams Park and community center.

Mayor Keith stated he received a letter from Department of Transportation notifying him the City of Jesup has been approved for \$100,000 grant to paint train trestle on Highway 84. He noted funds must be spent by July 1, 2020. He thanked City Manager Deal, Senator Blake Tillery, Representative Bill Werkheiser, and Representative Stephen Meeks for their assistance.

Mayor Keith announced representatives from Wayne County, Cities of Odum and Screven have agreed to meet this Friday, July 19, 2019, at 10:00 am at the Train Depot to discuss Service Delivery Strategy. He noted he asked Commissioner Harris to attend the meeting also since he has been working on this for months. They will report back to Council.

Commissioner Harvey made motion seconded Commissioner Armstrong to go into Executive Session to discuss personnel.

All Council present voted yes.

Upon returning, Mayor Keith reported no action was taken in Executive Session.

Meeting Adjourned,

Rose Marcus-Jackson
City Clerk/Treasurer